

## **BHSA FUNDING APPLICATION 2001-2002**

**289 Simon Hall \* [www.boalt.org/BHSA](http://www.boalt.org/BHSA)**

All student organizations and journals applying to BHSA for funding must answer the following questions as accurately, and with as much detail as possible. Return this form no later than 3:00 pm on Wednesday, February 13<sup>th</sup>, 2002 to Simon 289. BHSA will use this application and attached materials in making it's funding decisions.

1. Name of Group / Activity \_\_\_\_\_

2. Name, phone, email address, and box numbers of Chairperson and Treasurer of the organization (or two other designated individuals and their titles).

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Box #

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Box #

\_\_\_\_\_  
Email

\_\_\_\_\_  
Email

3. Programs: Attach approximately one typewritten sheet describing your program and/or activities.

4. Approximate number of Boalt students involved: \_\_\_\_\_. Give a brief description on the basis on which they are involved:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Membership Dues: \$\_\_\_\_\_ annual/semester  
Approximate number of dues-paying members: \_\_\_\_\_

6. Describe the portion of the Boalt community affected by the organization and on what basis they will be affected:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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7. What types of activities/journals did the organization sponsor last year? (separate sheet may be attached)

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8. Number of people attending/subscribing to your activities/journals \_\_\_\_\_

9. What types of activities/events/publications are you planning to have this year? (separate sheet may be attached)

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10. Prior Funding: Attach a substantially detailed accounting of all expenditures from the previous year, specifying how BHSA funds were used.

11. What is your projected budget for 2001-2002? (The budget will obviously vary depending on the size and the scope of the organization. Those organizations requesting substantial funds from BHSA are STRONGLY ENCOURAGED to attach a separate sheet detailing budget projections. All organizations should be as detailed and specific as possible. The larger the budget, the more detailed the description should be. Possible examples of items/activities that may, but are not required to be included are programs/symposiums, journals, community support, law student outreach, recruitment presentations/orientations, transportation costs, copying costs, office supplies, reasonable telephone expenses, newsletters, socials/parties/banquets.

Activity / Item	Cost
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

12. Does the organization have money left over from last year's budget? \_\_\_\_\_  
If yes, is it already allocated? \_\_\_\_\_  
If yes, for what? \_\_\_\_\_

13. How much did your organization receive last year from BHSA? \_\_\_\_\_

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14. How much are you requesting this year? \_\_\_\_\_

15. If your funding is markedly different from last year, please detail why:

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16. Does your organization have other sources of income besides BHSA funds? If so, how much from each source? (E.g. membership dues, fund raisers, subscriptions, corporate sponsorship, Graduate Assembly)

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17. Please include a copy of your organization's last bank statement with this application