



STUDENT ACTIVISM GRANTS FUNDING GUIDELINES

Purpose

The Graduate Assembly's Student Activism Grants provide \$1500 annually for student-initiated projects that foster activism among graduate students on the Berkeley Campus.

Fundable Projects

Student Activism Grants can fund a variety of projects, which include (but are not limited to):

- Student protests and rallies
- Trips to public meetings where UC issues are discussed and deliberated
- Letter or phone campaigns
- Projects that encourage participation in UCB's student government

This is by no means an exhaustive list of fundable activities. However, all projects and events should be related specifically to the Berkeley campus, even if they have broader (e.g., statewide) implications. *The GA will not fund or otherwise support events or projects that involve potentially illegal activities.*

Deadlines and Duration of Projects

Projects can be funded for an entire year or semester. The application deadlines are the same as the deadlines for EIGP applications for the given semester or year. A project whose duration is only one semester can receive full funding of \$1500, but cannot receive more than \$1500 in one academic year.

Reimbursable Items

Typically, funded budget items which are reimbursable include:

- Equipment and supplies necessary for events (e.g., P.A. system)
- Advertising and printing costs
- Administrative costs, including postage and telephone
- Honoraria for guest speakers, with a maximum of \$150 per speaker
- Transportation costs

All items must be fully budgeted, with reasonable estimates of overhead costs. Note that food and stipends are not reimbursable.

Application, Evaluation and Advertising

In addition to the requirements listed above, a project must be at least partially led by graduate students and have at least three graduate students involved. Proposals must include an explanation of how the project or event promotes activism on the UCB campus, or on a local or statewide level as well as how the project will be advertised to attract interested students. Preference will be given to applicants working on issues of broad appeal and/or educational impact to UCB graduate students

- **Evaluations: Groups that receive funding must submit an evaluation at end of each semester being funded. Sample evaluations will be included in all award letter notifications, and will be explained at funding workshops.**

Selection of Proposals

The Funding Committee is available to review draft proposals before the application deadline. Proposals will be selected by the Funding Committee, or the Executive Committee if the Funding Committee is not fully constituted. Selected proposals are then sent to the full GA for approval at the next meeting.

STUDENT ACTIVISM GRANTS APPLICATION INSTRUCTIONS

Each grant application should include the following sections:

I. Cover Page

List the Project Title, Project Director plus *two* Co-Applicants, and the sponsoring Student Organization. Be sure to indicate that you are applying for a *GA Student Activism* grant. Include the name, department, campus address, home address, e-mail and telephone of each applicant.

II. Description and Qualitative Measures

Describe your project. List when and where events will take place. Include target dates for events or publications. Explain how your project promotes activism on the UCB campus, or on a local or statewide level. Preference will be given to applicants working on issues of broad appeal and/or educational impact to UCB graduate students.

III. Quantitative Measures

How many graduate students are in the sponsoring organization? How many graduate students will participate in or be affected by your project, and in which departments and disciplines? How many other members of the campus community will participate in or be affected by your project?

IV. Budget

Please provide a complete, detailed budget for your project (see handout for a sample budget format). Indicate which budget items you plan to fund using a Student Activism Grant, and which items will be funded by other sources (be sure to review the Student Activism Grant restrictions described on the information sheet).

V. Previous GA Funding

Has your project received a Student Activism Grant within the past four years? Has your project received any other source of GA funding? If so when, and how much did you receive?

VI. Other Funding Sources

What other funding have you secured, or do you plan to pursue, for your project. If this project will be repeated in future years, where will you seek future funding? Projects are required to pursue additional sources of funding besides Graduate Assembly grants.

VII. Advertising

How do you plan to reach your target student audience?

Applications must be typed and should not exceed five pages. Six (6) copies of each application are due in Anthony Hall by 5pm on the appropriate deadline. Check the Graduate Assembly Business Office or the GA Web-site for application deadlines and additional restrictions. Incomplete applications will not be considered. Applicants will be notified of funding decisions within two weeks after the deadline.

Reminder: Student groups receiving grants must register Student Activities and Services at Sproul 102 in order to receive funds.